



Below please find a summary of the Important Dates to Remember and links to the unwinding Public Health Emergency (PHE) Flexibilities for day habilitation (DH), prevocational (PV) and community habilitation (CH, CH-R) instructions and policy. For people who are not returning or changing their pre-PHE day habilitation, prevocational and/or community habilitation services, provider agencies need to engage with Care Managers in the planning process to assure that people are receiving services that meet their goals and support needs. The link to OPWDD instructions and policies can be found at [COVID-19 Public Health Emergency Unwinding Guidance | Office for People With Developmental Disabilities \(ny.gov\)](#).

Please note- reconciled means that the Care Manager engaged in planning with the person and their care planning team, updated Life Plans, submitted SARF's for post-PHE services not already formally authorized by the Regional Field Office (RFO), and have communicated with all parties involved (person, family, OPWDD programs, etc.).

1. **6/30/23:** Care Managers will reconcile services for anyone who is living in a certified residence, is not fully returning to their original service/s (DH, PV), and is potentially eligible for in-residence CH-R (elderly, medically frail or have behavioral support needs). The Care Manager ensures compliance with [ADM#2021-02 Requirements for Community Habilitation-Residential \(CH-R\) services delivered in the Individual's Certified Residence](#). Requirements of in-residence CH-R also need to be reflected in the person's Life Plan according to 21-ADM-02.
2. **8/1/23:** Care Managers will reconcile services for anyone who is living in a certified residence, is not fully returning to their original services (DH, PV), and is not eligible for in-residence CH-R services. For people in this category, who are requesting to keep community integrated CH-R and change their DH/PV services, Care Managers will submit SARF's and update Life Plans, however, providers do not need to submit a DDP-1 removal if an NOD is received prior to 10/1/23. If the provider of CH or CH-R services is changing, a DDP-1 and DDP-1 Supplement (if applicable) is required.
3. **8/30/23:** Providers that are not able to accommodate people's requests to return to their authorized services must complete OPWDD's due process, *Objection to Services Process 633.12*. Providers who are potentially closing a program must work with the DDRO to develop timelines and with Care Managers to assist people to find alternative services based on a person-centered planning process.
4. **9/1/23:** Care Managers will reconcile services and submit a SARF for all other requests for people not returning to pre-PHE day services including CH for people who do not live in a certified residence. All changes will follow the normal Regional Field Office (RFO) process

including provider submission of DDP-1 (adds/removals) and DDP-1 Supplements (when applicable). This includes all changes in providers of services. As stated above, for people who are requesting to permanently enroll in CH-R, only a SARF and NOD are required.

5. **10/1/23** For people requesting to permanently enroll in CH-R (including in-residence) and disenroll from DH/PV, and a NOD is issued prior to 10/1/23, OPWDD will automatically update these changes in CHOICES on 11/11/23 (removals) and 11/12/23 (adds).
6. **11/12/23**: COVID-19 Addendum to the Life Plan/Staff Action Plans expire on 11/11/23. Anyone without both a SARF and NOD approval permanentizing their CH and CH-R will be auto disenrolled and pre-PHE services will remain active.

Please see the Community Habilitation Service Flexibilities and Appendix K Sunset

Frequently Asked Questions (FAQ) and OPWDD ADMs/resources listed above for additional guidance. If you have additional questions, contact day.community.services@opwdd.ny.gov